



The 31 Day Benefits Enrollment Rule

New employees have 31 calendar days from their employment date (the date they start to work) to enroll or decline coverage. New employees may choose their employment date or the first of the month following their employment date as their effective date of coverage for TRS-ActiveCare Health Plans.

New employees who wish to enroll in TRS-ActiveCare on the first day of employment may call the Benefits office at 817-814-2240 or email benefits@fwisd.org to request that health coverage is effective on the date of employment. All other benefit plans begin on the first day of the month following your employment date.

The benefits enrollment website is www.mybenefitshub.com/fortworthisd

Log in to the benefits enrollment system using the following information:

Your Username is:

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NO PREMIUM/DEDUCTION PRORATION

Premiums/deductions will be deducted for the entire month of coverage; regardless of when coverage is effective.

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